

Dear Elementary Parents,

Over the last week and going into this week your elementary teachers have not used textbooks. This is because we wanted the students to acclimate to online learning before introducing textbooks into the process. Some grades will begin utilizing textbooks towards the end of this week and moving forward and some grades need to send home manipulatives and other supplies. Other grades do not need to send anything home. Therefore we will be conducting a textbook and supply handoff this Wednesday, April 8 from noon to 3:00pm.

If your child is in one of the classes listed below that needs you to pick up textbooks and/or supplies please click this link [Elementary Textbook Pick up 4/8](#) and register for a time to pick up the necessary supplies and/or textbooks. Please fill out a registration form for each child you will be picking up textbooks and/or supplies for and please come to the school at that time.

- K4 Hutson – NO pick up necessary
- Kindergarten Troutman – NO pick up necessary
- Kindergarten Harper – NO pick up necessary
- 1st Grade Burcham – NO pick up necessary
- 1st Grade Benton – NO pick up necessary
- 2nd Grade Patterson – pick up textbooks
- 2nd Grade Gittinger – pick up textbooks
- 3rd Grade Kidd – NO pickup necessary
- 3rd Grade Burcham – NO pickup necessary
- 4th Grade Best – pick up textbooks and supplies
- 4th Grade Gunn – pick up textbooks and supplies
- 5th Grade Morrow – pick up textbooks and supplies
- 5th Grade Ellis – pick up textbooks and supplies

If your child is in one of the classes listed above that has textbooks and/or supplies to hand out please register for a time to come to the school. Register for each child that you will be picking up textbooks and supplies.

When you come to the school please use the Knoll Park entrance. The entrance from Lamar is blocked with the school buses so you will need to enter and exit using Knoll Park. When you get to the school you will need to remain in your car at ALL times. You will come to the overhang/portico on the west side of the lower elementary building and you will be handed a bag with your textbooks and/or supplies. The teachers will gather all textbooks and supplies and will bag them. They will be wearing gloves and masks the entire time they are putting the bags together. Everything in the classrooms have been disinfected and fumigated at least twice. Once bagged, the bags will be disinfected prior to being handed to you.

When you arrive on campus and come to the portico of the lower elementary building, please do not get out of your car. There will be no building access for anyone. Your bag will be brought to you. The teachers will not be on campus at this time so please do not bring the students to see them.

Thank you for your attention to this process. We are enacting full safeguards so that we can maximize the health and safety for you, your family, as well as the teachers and administrators of BCS. I will be handing out textbooks along with Mrs. Ashley, Mrs. Hager, and Mrs. Hagen and I look forward to seeing you, through the safety of a face covering, on Wednesday.

Blessings,
Jay Burcham
President