

BRENTWOOD CHRISTIAN SCHOOL

ATHLETIC HANDBOOK

2022-2023



The purpose of this handbook is to help student-athletes, coaches, and parents understand the commitment they are making by choosing to participate in Brentwood Christian School Athletics. The expectations stated in this handbook are meant to develop a shared vision of the athletic department's mission and the mission of the school. This handbook is intended to provide limits and boundaries that govern a biblical worldview of athletics. Sound reasoning, good judgment, and adherence to the school's core values will be the standard by which situations outside these stated rules and regulations will be evaluated and determined.

11 Sports. 46 Teams. 1 Mission.

Brentwood Christian School Athletic Department Handbook

Table of Contents

Introduction

Brentwood Christian School Mission Statement

Brentwood Christian School Athletics Mission Statement

Athletics Department Philosophy

Athletic Offerings at Brentwood Christian School

Contact Information

School Leadership Team

Head Coaches Directory

Athletic Department Rules and Regulations

Athletic Program Goals / Coaches Code of Conduct

Athletic Eligibility

Academic Eligibility

Behavioral Expectations

Attendance Policies

Team Selection and Playing Time

BCS Multi-Sport Participation

Club/Select Team Participation

Lettering Policy

Scheduling, Travel, Meals, and Insurance

Facility Usage Policy

Athletic Banquets and Special Recognitions

Conference with Coaches

Parent Information

Pre-Season Team Meeting

Athletic Fees

INTRODUCTION

Interscholastic athletics meets the needs of our youth through competition and cooperation among teammates. Both are fostered by well conducted and competently directed athletic programs. An intensive, well-balanced program of TAPPS sports should therefore be offered to all students. Athletics for the physically gifted represents an area of enormous potential for practicing the pursuit of excellence. It is, therefore, the goal of Brentwood Christian Athletics to offer this opportunity for participation to every student who has the ability and desire to do so. However, no student is obligated to take part in athletics, nor is this required for graduation. Student athletes and parents/guardians must understand it is a PRIVILEGE to participate in Brentwood Christian athletic programs. A condition for participation is a commitment to follow the rules, regulations, policies, and procedures established by the school for the implementation of its athletic programs. It must also be understood that athletes who violate the rules, regulations, policies, and procedures will be subject to disciplinary action.

BRENTWOOD CHRISTIAN SCHOOL MISSION STATEMENT

The mission of Brentwood Christian School is to lead students to love God and to nurture them in a Christ-centered academic environment that emphasizes excellence and inspires them to develop their God-given talents for lives of Christian leadership and service.

BRENTWOOD CHRISTIAN SCHOOL ATHLETICS MISSION STATEMENT

The mission of Brentwood Christian School Athletics is to enrich the mental, physical, spiritual, and emotional well-being of all students by providing Christ-centered competitive opportunities in which the lifelong values of sportsmanship, individual effort, teamwork, integrity, character, perseverance, and commitment are emphasized.

ATHLETICS DEPARTMENT PHILOSOPHY

Participation in athletics is a privilege. Through voluntary participation, the athlete gives time, energy, and loyalty to the program. In order to contribute to the welfare of the team, the athlete must be willing to accept these obligations.

The Athletic program is an integral part of the total educational system of Brentwood Christian. The athletes are students first and must meet the academic requirements of the school and of TAPPS in order to be eligible for participation. Our goal for your child in the Brentwood Christian Athletic Program is to guarantee the student the opportunity to gain experience and develop socially, emotionally, spiritually, mentally, physically, and morally.

Each athlete will be expected to represent their school and community in a manner that will make parents/guardians, school administrators, teachers, and the entire community proud of them.

- o We believe the students are of highest priority.
- o We believe the dignity, worth, and self-esteem of participants should be paramount in all athletic activities.
- o We believe the most important result of competition is the development of life-long values and skills.
- o We believe the athletic program is an integral part of the high school experience.
- o We believe well-designed athletic programs promote community and school pride.

- o We believe open communication and mutual respect among administrators, coaches, parents, and athletes provide the foundation of a successful athletic program.
- o We believe positive parent support and involvement enhance student growth and program quality.
- o We believe high school athletics should be fun and rewarding.

ATHLETIC OFFERINGS AT BRENTWOOD CHRISTIAN SCHOOL

SPORT	SEASON	LEVELS OFFERED
Football	Fall	Varsity, MS, 6th & 5th (Flag)
Volleyball	Fall	Varsity, JV, 8th, 7th, 6th, & 5th
Cross Country (M & W)	Fall	Varsity and MS
Cheer	Year-round	Varsity, JV, and MS
Dance (Lady Bellas)	Year-round	Varsity and MS
Basketball (M & W)	Winter	Varsity, JV, 8th, 7th, 6th, & 5th
Soccer (M & W)	Winter	Varsity and MS (Co-ed)
Baseball	Spring	Varsity and JV
Softball	Spring	Varsity
Track & Field (M & W)	Spring	Varsity and MS
Golf (M & W)	Spring	Varsity

CONTACT INFORMATION

Brentwood Christian School Leadership Team

Brentwood Christian School - Office: 512-835-5983

Jay Burcham - President	jburcham@brentwoodchristian.org
Carol Johnson - High School Principal	cjohnson@brentwoodchristian.org
Kelly Bolin - Middle School Principal	kbolin@brentwoodchristian.org
Jeremy Thornton - Elementary Principal	jthornton@brentwoodchristian.org

Athletics Department - Office: 512-835-5983 x131

Jeffrey Doege - Men's Athletic Director	jdoege@brentwoodchristian.org
Julie Walker - Women's Athletic Director	jawalker@brentwoodchristian.org
Stephanie Martinez - Athletics Business Manager	smartinez@brentwoodchristian.org
Trey Stewart - Athletics Operations Manager	tstewart@brentwoodchristian.org
Demetrius Collins - Athletic Trainer	

Brentwood Christian School Head Coaches Directory

Football	Coby Tyson	ctyson@brentwoodchristian.org
Volleyball	Rory Tyson	rtyson@brentwoodchristian.org
Cross Country	Katie Smith	ksmith@brentwoodchristian.org
Cheer	Julie Ann Harper	jaharper@brentwoodchristian.org
Drill Team	Lisa Warner	lisa.warner@brentwoodchristian.org
Basketball (M)	Dustin Karrer	dkarrer@brentwoodchristian.org
Basketball (W)	Julie Walker	jawalker@brentwoodchristian.org
Soccer (M & W)	Cash Miller	cmiller@bcsbears.org
Baseball	Jeffrey Doege	jdoege@brentwoodchristian.org
Softball	Rory Tyson	rtyson@brentwoodchristian.org
Track & Field (M)	Kyle Tidwell	ktidwell@brentwoodchristian.org
Track & Field (W)	Katie Smith	ksmith@brentwoodchristian.org
Golf (M & W)	Trey Stewart	tstewart@brentwoodchristian.org

ATHLETIC DEPARTMENT RULES AND REGULATIONS

ATHLETIC PROGRAM GOALS / COACHES CODE OF CONDUCT

- 1) Build a consistently competitive program by encouraging the success of all sports.
- 2) Encourage mass participation of all athletes in all sports.
- 3) Work as a coaching staff through involvement and commitment by all to the goal of developing a **TOTAL ATHLETIC PROGRAM**.
- 4) Develop and reinforce the **TEAM VS. ME** attitude in athletes and coaches.
- 5) Communicate with athletes – let them know what you want and expect from them.
- 6) Set high standards of excellence and sportsmanship on and off the arena of competition.
- 7) Establish and maintain the concept of the **TOTAL STUDENT ATHLETE** throughout the program.
- 8) Create an environment that is conducive to learning and characterized by positive reinforcement.
- 9) To build a program that will prepare the student-athlete to excel in academics and athletics while preparing them to be a contributing citizen in today's society.
- 10) To be a positive and cohesive part of the school environment while working together for a common goal.

ATHLETIC ELIGIBILITY

ANNUAL PREPARTICIPATION GUIDELINES

No athlete will be allowed to work out or participate without the completed forms on file.

1. All athletes must have the approval of their parent or guardian to participate.
2. Physical Examination - required from every student athlete entering the school every year.
3. Medical History - required from every student athlete, every year.
4. Acknowledgement of Rules - required from every student athlete, every year.
5. Emergency Card - required from every student athlete, every year.
6. Concussion and Traumatic Brain Injury Form - required from every student athlete, every year.
7. Sudden Cardiac Arrest Form – required from every student athlete, every year.
8. New Students: Previous Athletic Participation Form (PAPF) must be done and approved by the School and TAPPS.

ACADEMIC ELIGIBILITY

All students must follow all TAPPS regulations. The TAPPS has specific rules and regulations regarding the eligibility of students for extracurricular activities. To be eligible to participate in athletics and to maintain eligibility, each student must receive a passing grade in every class in which they are enrolled in during each (nine-week) grading period. Students who are failing are ineligible for a period of three weeks. At the conclusion of this period, the student may regain eligibility if they are passing all classes pertaining to their

individual schedule. During a period of ineligibility all athletes will be expected to practice, but will not be allowed to travel with the team per TAPPS regulations. Please refer to Appendix A at the end of the athletic handbook for more specific information regarding the timeline and grade expectations to remain or regain eligibility for athletics.

BEHAVIORAL EXPECTATIONS

STUDENT CODE OF CONDUCT

The student code of conduct as outlined in the Brentwood Christian Student Handbook applies to all athletes at all times when representing Brentwood Christian School. All students enrolled in athletics must follow the student handbook policies for their campus. Any student who is expelled from school (and/or placed in discipline alternative education) for violations of drugs, alcohol, weapons, firearms, felony arrest or public lewdness; at the discretion of the Athletic Director will be dismissed from athletics and all sports at Brentwood Christian. If charges are dropped, or if the student is proven innocent, the student will not be dismissed from athletics and may resume full participation as soon as they return from expulsion or discipline alternative education.

Students placed in (OSS) Out of School Suspension or DAEP (Discipline Alternative Education Program) for any offense other than those listed above will not be allowed to participate in Extracurricular activities during that period, nor will they be permitted to practice after school. Students become eligible upon release of their last assigned day. The head coach with the approval of the Athletic Director will determine further discipline in the sport they are participating in.

ISI PLACEMENT

Students assigned to ISI may practice with the team during the season. They may not participate in game(s) unless they have fulfilled their ISI Assignment. (Except if their assignment falls on a game day or multiple day infractions occur)

Please see below:

1. Full Day or Partial Day on a Game Day - Student-Athletes will not be allowed to participate in the game.
2. 1 Day Prior to the Game - Student-Athletes will not start the game on the next available game.
3. 1.5 or More Days Prior to a Game - Student-Athletes will not be allowed to participate in a game on the next available game day.

DISCIPLINE PROCEDURES

All discipline measures taken by coaches and administrators will be documented. This documentation will be used to show due process by our coaches and patterns of behavior displayed by the athlete. On the fourth minor offense, at least a one-week suspension may take place as well as a parent-athlete conference with the coach. The athlete will be placed on a "probationary" period for the rest of the current semester. If the athlete commits a major or minor offense during that period, he/she will be dismissed from the athletic program for failing to comply.

PARTICIPATION

If a student is enrolled in the athletic period during school, they must participate in the competition of an athletic sport(s). If they do not participate in a sport(s), we will remove them from the athletic period. Participation requires dressing out and working out during the athletic period. Athletics is an elective course and not a required course. Students have the option of taking Physical Education (P.E.) to satisfy their P.E.

credit requirement. Brentwood Christian High School Athletes must be enrolled in Athletics in order to participate in sports.

(Exceptions can made in the following sports: Cross-Country, Golf, Wrestling, Swimming)

DRESSING OUT – ATHLETICS AND PRACTICE

All athletes will be expected to dress out on a daily basis. Athletes who are injured or sick will be required to dress out and to attend practice. Even if you are injured or sick try to learn through seeing and listening. All athletes will be given lockers and a clean place to dress. Valuables should be locked up for safekeeping. Locks are **NOT** provided by BCS.

INJURIES/ILLNESSES

Any athlete who experiences an injury must notify the coach immediately so that proper attention can be given. If an injury occurs that requires an athlete to limit their involvement in a workout or game, the athlete is expected to turn in such notification from the doctor to the coach who will keep it on file. The athlete is still expected to suit out (Support the Team) and do whatever the doctor has recommended.

When health issues arise, the child's welfare is our concern. If a child is too ill or has a health condition that is of the type that prevents their participation, you must send a doctor's note to release your child from participation. When your child's health improves, we must have a doctor's release *(for them to resume participation.)* This may be the same note if the duration of the child being out is stated on the first note.

When an illness is either sudden, or your child misses' school for an extended period of time, you may send a parent's note. Your child will be excused from participation for that day of the parent note. A doctor's note will be required for an absence of more than one day in a row.

If a child shows a pattern of frequently being absent, the decision to place the child in P.E. or remove them from athletics will be made by the Coach, Athletic Director, and Campus Principal. Missing three days per six weeks is considered frequent by Brentwood Christian.

If your child becomes ill during the school day, the Coach, as a professional educator, will determine whether or not they should participate that day. All students who are enrolled in athletics will attend their athletic class even if they are excused from participation.

*Student / Athletes must be present in school at least one half of a school day in order to participate in a game on that day. (Example: Dentist or Doctor Appointment or illness)

EQUIPMENT

It is the responsibility of the athlete for the care of any equipment issued by Brentwood Christian to that student. Any damaged or lost equipment will be assessed a replacement cost and must be paid by the end of the school year (see BCS Student Handbook for details). Never should any athletic equipment or clothing be used for non-school events.

LOCKER ROOM

It is the responsibility of the athletes to keep all common areas and individual lockers clean in the locker room at all times. Individual sport coaches will address locker cleanliness issues directly with their teams.

QUITTING

When an athlete quits a sport in season, they surrender all rights to any honors which they have earned but not yet received. If an athlete decides to quit, he/she will be given a 24-hour cooling off period. If after that time, he/she still wishes to quit, he/she will be allowed to do so. In addition, they forfeit the right to participate in that sport or any other sport they want to start new, until that current season is over or by the Discretion of the Head Coach to release them.

RESPECT FOR COACHES, TEACHERS, OR OTHER SCHOOL PERSONNEL

ALL STAFF should receive "Yes Ma'am/Yes Sir" and "No Ma'am/No Sir" responses from athletes when addressing them. Whenever coaches are talking, athletes are to give them their undivided attention. Each Coach must be called by his or her name and not a nickname.

UNSPORTSMANLIKE CONDUCT

The student-athlete is expected to represent their community and school with integrity and class. An athlete who displays unsportsmanlike conduct as identified by the official on the field or court of play (i.e. unsportsmanlike penalty in football, technical or intentional foul in basketball, yellow or red card in soccer, etc.) will be disciplined by the Head Coach and the Athletic Director. The athlete may also be dismissed from the athletic program. Unsportsmanlike conduct is considered a TAPPS violation and may result in the school being placed on probation.

ON THE FIELD OR COURT

The athlete must never use profanity or resort to illegal tactics. He / She must learn that both winning and losing are part of the game and that he / she must display good sportsmanship, win, or lose. Temper fits, flagrant violations of rules, etc. will not be tolerated. Total respect of officials is an absolute must. Discussion of calls made by officials will be done by the coach. Any behavior contrary to good sportsmanship may result in the following:

1. 1st Offense – Discretion of the coach.
2. 2nd Offense – 1 game suspension from the next game.

EJECTION FROM A GAME

Ejection from a game for fighting, foul language, or other un-sportsmanship action is unacceptable. The result of an ejection will be as follows:

1. 1st Offense – TAPPS Sanctions imposed or 1 game suspension from the next game and 2 miles of running per day for 5 days plus \$50 fee assessed
2. 2nd Offense – TAPPS Sanctions imposed or 1-week suspension from games and 2 miles of running per day for 10 days plus \$100 fee assessed

STEALING

Stealing will not be tolerated. Failure to comply will be as follows:

1. 1st Offense - 2-week suspension and 2 miles of running per day for 10 days.
2. 2nd Offense - Suspension from athletics for 1 year.

DISMISSAL OR EXPULSION

Any student athlete who is under penalty of discipline, or whose character is such to reflect negatively upon the school is subject to dismissal from the athletic program. The student may be dismissed for the

remainder of their academic enrollment at Brentwood Christian. The Coach, Athletic Director and Campus Principal will be consulted before dismissal of the student athlete.

Only the Athletic Director may dismiss an athlete from the Total Athletic Program!

CLASSROOM BEHAVIOR

Student athletes will be expected to:

1. Maintain a grade of 74 or above in all classes to be eligible to play or participate in all extracurricular activities according to our school and TAPPS. Athletes who fail a grading period are ineligible for competition but are eligible and expected to practice during this time.
2. Exemplify the same discipline and work ethic in the classroom as they do on the playing field.
3. Operate successfully under the authority of the teacher, demonstrating a respectful and cooperative attitude at all times.
4. Coaching Staff will have periodic grade checks throughout the Nine Week Grading Period.
5. Corrective Discipline will be issued to Behavior Problems and/or Failing Grades.

Punishment – Discretion of the Head Coach of the sport in-season and Athletic Director.

DRESS CODE

Students should dress for school, game days and trips following the BCS Student Code of Conduct representing a first-class TEAM (Head Coaches can determine the attire for games and for travel of the sport). When athletes are not actively participating in an athletic practice school dress code is in effect. No athlete should enter a school building out of dress code. No T-shirts, caps, etc., that relate to or advertise sex, drugs, or alcoholic beverages will be worn. Remember, athletes, when you travel as a team, you are representing your school, your coaches, your parents, and your community. You are expected to act in a first-class manner at all times.

Punishment – Discretion of the Head coach and Athletic Director.

GROOMING & HAIR

Facial Hair is not permitted. Please keep yourself neat and clean. Distracting haircuts and/or colors that are not a natural human color are not permitted. Examples are as follows: Mohawks/Streaks-any hair styles that draw attention to you. We will adhere to all School Policies.

Punishment – Discretion of the Head coach and Athletic Director.

EARRINGS AND JEWELRY

In addition to guidelines specified in the Student Handbook, no jewelry may be worn during practice, weight training or competition. As well as following TAPPS guidelines, the intent of this is Rules of Safety.

Punishment – Discretion of the Head coach and Athletic Director.

TATTOOS

All tattoos must be covered at all times.

Punishment – Discretion of the Head coach and Athletic Director.

SOCIAL MEDIA POLICY

All social media sites operated by athletes are under scrutiny of the athletic coaches and athletic director. Any unsportsmanlike, unethical, immoral, or other conduct unbecoming of an athlete will be managed by the Athletic Director and Head Coach. This includes: (Photos, Texts, Snap Chat, Twitter, Facebook, Instagram, TikTok or any other not listed). Please reference the BCS Student Handbook for further details.

Punishment –

1st Offense - 1 game suspension from the next game

2nd Offense – 2-week suspension from games and 2 miles of running per day for 10 days or removal from the team.

3rd Offense – removal from athletics for 1 year to date

RE-ENTRY TO ATHLETIC PROGRAM

An athlete that wishes to rejoin the athlete program must complete the following steps in order to be considered for re-entry.

1. Inform the Athletic Director and appropriate coach of your intention.
2. A 3-week suspension must be served for quitting or being removed from a program.
[3 weeks from the date of the first contest (scrimmage or game)]
3. After an expulsion from athletics, the Superintendent, the Principal, and the Athletic Director must approve readmission to the program.

*A suspension for alcohol and drugs will be upheld for at least the rest of the school year without reentry, and if the athlete is allowed back into athletics at some point, he will have to re-establish himself in the athletic class for a semester before being allowed to compete in any contests.

COACH/ATHLETE/PARENT ROLES & PARENT CODE OF CONDUCT

The following guidelines frame the relationship between the three most integral parts of a successful athletic program - coaches, athletes, and parents.

Coaches Role

- Set a good example for players and fans
- Be positive, fair, and consistent
- Make playing time decisions with thought and care
- Protect the safety of the athletes
- Be a good communicator
- Make sure players know the expectations, procedures, and rules of the program
- Be available for players and parents
- Be a **TEAM** player

Athletes Role

- Be positive and have a good attitude
- Support teammates
- Work hard all season
- If you have questions, ask the coach
- Know and follow all rules
- Challenge yourself as a person and athlete
- Meet classroom expectations
- Notify the coach of any scheduling conflicts with workouts
- Accept your role on the team

Parents Role

- Be a fan of everyone on the team
- Respect the decisions of officials
- Respect other fans, players, and coaches
- Encourage your child to seek out the coaches for any points of clarification or misunderstandings
- Be supportive of your child

- Don't complain to coaches on gameday or approach coaches immediately before, during, or after games
- Follow the chain of command
- Don't poison the water towards the coaches, program, or teammates through conversations in the stands
- Be a TEAM player

Parent Code of Conduct

Guidelines for Questions

- It IS fine to ask about the treatment of your child or how your son/daughter can improve
- It IS fine to ask about his/her work habits and attitude in practice
- How do you evaluate my child in terms of offense, defense, and team skills?
- What areas does he/she need to improve in?
- What drills can he/she do to improve?

THINGS NOT TO ASK ABOUT

- Playing time
- Game strategies
- Other players

ATTENDANCE POLICIES

Athletes are expected to be present and on time for all practices and games. All appointments should be scheduled in a way as to minimize the number of absences from school and practice. You must be in attendance at least 90% during school and the athletic class period for our sports and for our athletic program to be successful. We must have dependable people to work with, and attendance to practice is vital to improve skills that enable our teams to win. When you for-see an unavoidable situation and you must miss the athletic class period or a practice or even a game, call your Head coach as soon as possible. By calling in before you miss a workout with a reason deemed valid by the coach (for example, haircuts, doctors, dentists and driver's-ed classes are NOT valid reasons for missing workouts then your absence can be or will be considered excused. If you do not call before you miss a workout, you will be considered unexcused for that workout, regardless of the reason you missed. (This is a life-skill...notify in advance that you are going to miss.)

If an athlete cannot attend a practice or game, it is the responsibility of the athlete to notify a coach as soon as possible.

The following phone numbers should be used: (*Athletics' office*) 512-898-5893 x 131

Excused Absences (Note Given or Called In) - Make Up work is done (Discretion of the Head Coach)

Unexcused Absences (No Note or No Call In) accountability make up work is given by Head Coach or Athletic Director. Two (2) unexcused absences occur - Suspension of the next game. Athletic Director and Head Coaches Discretion. Three (3) unexcused absences occur - Parent Conference with Athletic Director, Coach, and Athlete – Suspension of games or Dismissal from Program.

*Student / Athletes must be present in school at least one half of a school day in order to participate in a game on that day. (Example: Dentist or Doctor Appointment or illness)

HOLIDAYS/VACATIONS

Coaches are to provide parents with a detailed schedule of practices and games prior to the start of the sport season. Parents and students must utilize these schedules when planning vacations and trips during the holidays. All Varsity and Sub-Varsity athletes are expected to attend all practices and games scheduled during these times and will face the appropriate consequences of missing as presented by the head coach in the policies and procedures of each sport.

SUNDAY & WEDNESDAY PRACTICE POLICY

- Brentwood Christian School teams are prohibited from travel for athletic purposes on Sunday per TAPPS regulations.
- There will be no athletic events (games or practice) on Sundays.
- All athletic teams will conclude practice sessions at or before 5:30PM on Wednesday evenings.
- There will be NO athletic games on Wednesday, unless they are approved through the Athletic Director or school President under special circumstances.

TEAM SELECTION AND PLAYING TIME

- The head coach of each sport will determine the players on each team. The selection of teams will include, but is not limited to, skill level, knowledge of the sport, attitude, and experience in the sport.
- MS and HS sub-varsity team members will receive adequate playing time based upon performance and meeting of team specific expectations.
- Members of Varsity teams are NOT guaranteed playing time.
- It is the responsibility of the student-athlete to initiate communication concerning his/her role on the team.
- Coaches **WILL NOT** discuss playing time and/or other athletes in the program with parents.

BCS MULTI-SPORT PARTICIPATION

Athletes are encouraged to participate in all activities in which they are interested. No coach shall tell any athlete they need to choose one sport. *ALL COACHES WILL COLLABORATE WITH ONE ANOTHER TO PERSUADE AND ENCOURAGE ALL ATHLETES TO PARTICIPATE IN EVERY SPORT.* All Sports at Brentwood Christian stand on their own merit. Participation in any sport will not be required as a prerequisite to participate in any other sport.

We recognize that each student should have the opportunity for a broad range of experiences in the area of extra-curricular activities, and to this end, we will attempt to schedule events in a manner so as to minimize conflicts. When conflicts do arise, the sponsors will get together and work out a solution so the student will not be caught in the middle. *If there is a conflict of events, the Student / Athlete will decide what he or she chooses to participate in.

CLUB/SELECT TEAM PARTICIPATION

Brentwood Christian School Athletics will take precedence over club and league competitions and practice sessions. Student-athletes will not be excused from Brentwood Christian School athletic practices or games in order to attend game or practice sessions for club or league teams. It is the responsibility of the student-athlete to communicate his/her participation on club or league teams prior to team placement so that any potential conflicts may be worked out. Failure to communicate before team placement may result in removal of a student-athlete from the team.

LETTERING POLICY

A. General Information

1. Letter jacket awards will be given only at the high school level for varsity competition.
2. The athlete must be at least a freshman in high school.
3. First time varsity awards will be in the form of a jacket which will be paid for by the athlete.
4. The student will purchase additional letter awards or patches, upon lettering in another sport.
5. The guidelines for lettering in any activity will be clearly explained to the students at the beginning of the sport in season.
6. Any changes in the lettering policy must be approved by the Athletic Department.

B. General Requirements

1. The Student / Athlete will have competed in and completed the season at the Varsity Level of competition.
2. The Student / Athlete will be in good standing with the Athletic Director, Head Coach and Principal and must have completed the competitive season adhering to school policy.
3. Students may letter in all sports, academic contests, and fine arts according to the policies and procedures of the organization.
4. All issued equipment must be turned in or accounted for.
5. The athlete must not have quit or been dismissed from the team or athletic program for discipline reasons.
6. Severe disciplinary action in athletics or the sport in season can forfeit the letter jacket award.
7. Special consideration will be given to injured players and seniors who have not received a letter jacket, per Head Coach and Athletic Director approval.
8. The Head Coach determines which Varsity Athletes will be awarded a Letter Jacket.

C. Lettering for specific sports:

To letter in **Football, Volleyball, Basketball, Soccer, Baseball, or Softball**, an athlete must meet at least ONE of the following:

1. The athlete played in 75% of all varsity contests for the season.
OR
2. The athlete was awarded first or second team all-district honors.
OR
3. The athlete may be awarded a letter at the head coaches' discretion if he/she is a senior who has participated in, and completed the season in, both his/her junior and senior years.

To letter in **Track**, the athlete must meet at least ONE of the following:

4. The athlete must score at least one point in the district track meet at the varsity level.
OR
5. The athlete may be awarded a letter at the head coaches' discretion if he/she is a senior who has participated in, and completed the season in, both his/her junior and senior years.

To letter in **Cross-country, Swimming, or Golf**, the athlete must meet at least ONE of the following:

6. Compete for 2 complete years at the varsity level.
OR
7. Compete at the Regional or State Meet at the varsity level.
OR
8. The athlete may be awarded a letter at the head coaches' discretion if he/she is a senior who has participated in, and completed the season in, both his/her junior and senior years.

To letter in **Cheerleading, Dance or Manager**, the athlete must meet the following:

9. Compete for 2 complete years at the Varsity Level.

OR

10. Compete for 2 complete years at the Junior Varsity and Varsity Level.

OR

11. The athlete may be awarded a letter at the head coaches' discretion if he/she is a senior who has participated in, and completed the season in, both his/her junior and senior years.

SCHEDULING

Scheduling of all pre-district games and tournaments per sport will be done by the Head Coaches at Brentwood Christian. (Exceptions to the rule: will be participating in TAPPS State playoffs or the approval of the Athletic Director)

TRAVEL

All athletes will travel on the designated means for transportation for all out-of-town games. This includes the ride to and from the contest.

- If you are a Varsity Athlete (9-12 grades) you will ride to and from all games.
(Unless an Emergency or a Medical Emergency occurs)
- If you are a Sub-Varsity Athlete (10-12 grades) you will ride to and from all games.
(Unless an Emergency or a Medical Emergency occurs)
- If you are a 7th – 8th grader and a 9th grader who is not a Varsity Athlete, you do not have to ride home with the team. *(Although, we would like you to understand the team concept with your teammates.)* However, you must provide written permission letter for your son or daughter to ride home with you prior to the competition that day. The coach should be notified that the athlete will not ride home with the team prior to your child getting on the bus to leave. Not after the game is over!
- No Student/Athlete will be allowed to drive themselves to or from any Athletic Contest because of *Liability Reasons* unless approved by the Head Coach.

MEALS

When Possible, Brentwood Christian will supply food for our athletes or be allowed to eat a meal at a restaurant. In order to feed Student-Athletes after a competition at a restaurant, we must be at or over the 45-mile radius required by school administration and subject to approval by the Athletic Director.

INSURANCE

The school district provides a supplemental insurance policy that will cover all TAPPS activities. If an athlete is covered under another policy in addition to the school's policy, the other policy will be the primary provider, not the school's policy. Claims should be filed on both policies. The primary provider should pay the initial benefits. The school's policy will then function as a supplemental policy and pay a portion of the remaining charges. If the athlete is not covered under an additional policy, then the school's insurance will function as the primary provider and pay accordingly. Rarely, if ever will the school's insurance cover 100% of the charges. Contact a coach when an athletic injury requires medical attention, and we will be able to send the appropriate information along with you.

FACILITY USAGE POLICY

- Any usage of athletic facilities must be approved by the director of athletics
- Student-athletes must be accompanied by an approved faculty supervisor in order to use Brentwood Christian School athletic facilities
- Non-Brentwood Christian School groups or individuals are subject to a facility usage fee as well as an administrator fee for facility usage.

ATHLETIC BANQUETS AND SPECIAL RECOGNITIONS

- An end of school year athletic banquet will be held where athletes from each team will be recognized and Senior athletes will receive special recognition for their years of service to Brentwood Christian School Athletics.
- All individual team awards will be given during the athletic banquet.
- Brentwood Christian School Athletes of the Year will be recognized at the athletic banquet.
- College signings and recognitions will be conducted during the appropriate college signing periods throughout the school year.
- TAPPS awards (All-District, All-State, Academic All-State) will be recognized at the end of year athletic banquet for each sport as well as in publications and emails throughout the season.

CONFERENCES WITH COACHES

Any parent who wishes to discuss some phase of the program concerning their child may do so. Each parent or guardians' concerns are important to our Athletic Department. However, concerns should first be voiced to the coach solely responsible for their child. Communication with the Coach who knows the child best is the most effective way to resolve issues. Please contact the Coach on their conference period during school hours. Confronting a Coach in a negative manner at a game or practice is inexcusable, please schedule a meeting time with the coach. If you need to pursue any issue further concerning athletics, please contact the Brentwood Christian Men's Athletic Director, Jeffrey Doege or Brentwood Christian Women's Athletic Director, Julie Walker. Please reference the school leadership team section of this handbook for Coach Doege and Coach Walker's contact information.

The chain of command is important and must be followed in this order:

- 1. Head Coach of Sport**
- 2. Athletic Director**
- 3. President**

SPECIFIC AREAS OF MISCONDUCT, BUT NOT LIMITED TO:

- Violation(s) of the Brentwood Christian Athletic Policy
- Missing team practices
- Insubordination to game or school officials
- Violation(s) of policies as set forth by TAPPS
- Violation(s) of team rules and policies as established by specific sports
- Violation(s) of the Brentwood Christian School Student Code of Conduct

Disciplinary measures taken by the coach may be in one or more of three forms -defined as special assignments, probation, suspension of games, and/or dismissal. Parents will be contacted if athlete is put on probation or suspension of games, a contract will be signed by athlete and parent to be filed in the Athletic Director's office. The next infraction results in dismissal. Prior to a dismissal of an athlete, a parent will be contacted of the reasons for the action. The appeals process will be outlined at that time. Request for an appeal must be done within 5 school days at each level of the appeals process. *The athlete will not be eligible for any individual, team recognitions, or awards after dismissal.*

Disciplinary Appeals Process

Step 1 - Head Coach

- Conference with student and/or parent
- Suspension of activity
- Dismissal from activity
- Other appropriate action (example: Community Service)
- Request for appeal must be done within 5 school days

Step 2 – Athletic Director

- Accept appeal and reduce action
- Denial of appeal
- Add to action
- Other appropriate action
- Request for appeal must be done within 5 school days

Step 3 – President

- Only appeals of a permanent removal from the extracurricular activity may reach this level of the process.
- Accept appeal and reduce action
- Denial of appeal
- Add to action
- Other appropriate action

ALL DECISIONS ARE FINAL AND CANNOT BE APPEALED FURTHER!

PARENT INFORMATION

PRE-SEASON TEAM MEETING

- All parents are required to attend pre-season parent meetings for each sport.
- At the pre-season meeting parents will be introduced to coaches, be given specific information about the upcoming season, and be reminded of our shared commitment to the school and athletics code of conduct.
- Attendance at pre-season parent meetings is mandatory.
- Student-athletes will be ineligible until his/her parent has satisfied the criteria for the parent meeting.

ATHLETIC FEES

All athletic fees must be paid by the deadlines provided by sport in order for the student to have the opportunity to participate in that sports season. Below is the 2022-23 school year fee structure for

participation by sport:

SPORT	HS FEE	MS FEE	5th-6th FEE
Football	\$450	\$375	\$165
Volleyball	\$350	\$200	\$165
Cross Country (M & W)	\$300	\$200	\$165
Cheer	\$475	\$350	
Dance (Lady Bellas)	\$390	\$225	\$160/8 week session
Swimming	\$300		
Basketball (M & W)	\$350	\$200	\$165
Soccer (M & W)	\$325	\$200	\$165
Baseball	\$375		
Softball	\$375		
Track & Field (M & W)	\$300	\$200	\$165 (6th only)
Golf (M & W)	\$400		

***CONCLUSION**

THIS BOOKLET WAS MADE TO ENCOURAGE THE LINES OF COMMUNICATION BETWEEN PARENTS AND COACHES. THIS IS NOT THE COACHES' TEAM, BUT IT IS OUR TEAM. WE ARE ALL PART OF THE TEAMS AND THE BCS ATHLETIC PROGRAM. PLEASE BE RESPONSIBLE TO READ, FAMILIARIZE, KNOW, AND UNDERSTAND THE COMPLETE CONTENTS OF THIS HANDBOOK. IN THE EVENT THAT THERE IS SOMETHING IN THIS HANDBOOK YOU DO NOT UNDERSTAND, PLEASE LET US KNOW SO THAT WE MAY ASSIST YOU. WE HAVE HIGH EXPECTATIONS FOR OUR ATHLETES AND THIS BOOKLET IS MERELY A GUIDELINE FOR YOUR BENEFIT. THANK YOU.

BRENTWOOD CHRISTIAN BEARS ATHLETIC DEPARTMENT

APPENDIX A

Progress Reports and End of Quarter Grades

Below are the dates that progress reports are due and grades are due at 5:00 pm. Grades are run on the following day (Monday) by the registrar and a report is sent to faculty. Eligibility goes into effect on the following Tuesday or the day after grades are run.

1st Quarter

3 Week - 9/9/22

6 Week – 9/30

End of quarter – 10/14

2nd Quarter

3 Week – 11/4

6 Week (5 weeks) – 11/18

End of quarter – 12/9

3rd Quarter

3 Week – 1/20/23

6 Week – 2/10

End of quarter -3/10

4th Quarter

3 Week – 4/6

6 Week – 4/28

End of quarter 5/19

Eligibility

- Class work takes priority over all extracurricular activities. Eligibility requirements are put in place to encourage academic success.
- Academic and conduct grades will be checked every three weeks. Eligibility is determined by the High School office at the end of every eligibility period.
- All three-week progress reports: Two academic grades below 70 (F) or three academic grades below 74 (D) will result in ineligibility. Also, one unsatisfactory citizenship grade (U) will result in ineligibility.
- All six-week progress reports and all report cards: One academic grade below 70 (F) or two academic grades below 74 (D) will result in ineligibility. Also, one unsatisfactory citizenship grade (U) will result in ineligibility.
- Incomplete grades will cause a student to be ineligible. If the incomplete grade is completed within 2 days, and the grade is passing, the student will be listed as eligible.