

Choir and Music Teacher

4th – 12th Grade

Brentwood Christian School

REPORTS TO: Secondary Principal
CLASSIFICATION: Full-time, Exempt; School Year

SUMMARY: Provide oversight and administration for the BCS vocal programs including 4th – 12th grade music education, choirs and Encore; developing lesson plans and delivering instruction within established curriculum guidelines; assessing student progress; and supporting the school in its stated mission.

RESPONSIBILITIES:

- Develop and implement music education lesson plans that fulfill the requirements of the school's curriculum program.
- Manage the choral program including selecting music, conducting rehearsals, selecting soloists and arranging accompaniment if needed.
- Maintain calendar of events for the choral department
- Manage and instruct Encore singing group as well as other choral extra-curricular activities
- Coordinate and manage co-curricular events including musical competitions and concerts
- Work closely with department chairperson and teachers to determine instructional goals, objectives and methods for student achievement
- Create a classroom environment conducive to learning and appropriate for spiritual, physical and social development of students
- Manage the annual budget of the vocal programs.
- Support and promote the mission and core beliefs of BCS
- Other duties as assigned

QUALIFICATIONS:

- Must have a Bachelor's degree in music or music education; emphasis in vocal or coral conducting preferred
- Must have valid teacher certification or ability to obtain within one year of hire
- Must have 3+ years of experience in vocal or choral conducting in an educational environment. Master's degree in music or music education may substitute for experience.
- Must be an active member in a Church of Christ congregation

SPECIAL KNOWLEDGE/SKILLS:

- Excellent interpersonal and customer service skills with parents, students and community members
- Effective written and verbal communication skills
- Well trained in the fundamentals of music, conducting and vocal and choral techniques

PHYSICAL REQUIREMENTS:

- Must be able to provide vocal instruction through example
- Must be able to lift up to 25 pounds
- Must be able to stand for extended periods of time